

How to Deliver SLQ Sports Leaders Professional Development Qualifications

1. Set up as a Professional Learning Centre

- Identify your Centre Course Manager (CCM), Tutor Assessor(s) and Internal Verifier(s)
- CCM signs Terms and Conditions on behalf of the Centre
- CCM Complete a Centre Standards Declaration Form

2. Train your Delivery Team

- CCM completes the 'Managing a Qualification Centre' e-training
- IV(s) complete the 'Internally Verifying SLQ Qualifications' e-training
- afPE induction training to be completed before delivery can begin
- CCM must attend an approval webinar before delivering the Qualifications

Register your Qualification Courses

Register your courses and delegate numbers through our LEAP system

Plan for your next courses

We will help you evaluate what went well, where things could be improved and how to get the best from being a Professional Learning Centre before planning your next courses. Within this process, we'll work with you and our partners afPE to review the Qualification and identify potential improvements

Access resources

Use LEAP to review the course specifications, access tutor resources, Delegate Evidence Records and Quality Assurance Forms

Deliver your courses

Recruit your delegates, SLQ Sports Leaders will signpost prospective delegates through our website. Using the resources available, tutor and assess your courses and carry out the required IV process. Once ready for certification, claim your certificates through LEAP

Work with our Quality Assurance Team

Our QA team will be in touch to quality assure your Professional Learning Centres' delivery. Certification of learners will be approved upon a satisfactory review