



Dear Applicant

Thank you for applying for a position with Sports Leaders UK. You will find an Application Form, Equal Opportunity Form, Job Description and Person Specification for the position that you are applying for on our website.

Section E (Supplementary Information) of the Application Form should be provided in the form of a statement to support your application. It is essential when completing this statement that you address all the points listed in the Person Specification to show how your experience is relevant to the post, using examples to illustrate this. Each point on the specification can be used as a heading in your statement.

Once you have completed the Application and Equal Opportunities Monitoring Forms you can either return them via email to hmole@sportsleaders.org or to Sports Leaders UK, 23-25 Linford Forum, Rockingham Drive, Linford Wood, Milton Keynes MK14 6LY by the closing date stated on the advertisement.

If you require any further assistance in completing your Application Form then please do not hesitate to contact Helen Mole, HR Assistant, on 01908 689196 or Margaret Dougherty, HR Manager on 01908 689203.

Yours sincerely

Margaret Dougherty
Human Resources Manager